

## Minutes of Ordinary Committee Meeting

**Thursday 9 June 2016 at 18:00**  
**Dilworth School, 2 Erin Street, Epsom, Auckland 1051**

**Members present:**

John Denton (JD)                      Rob Everall (RE)  
 Laura Sunderland (LS)              Wayne Whitaker (WW)  
 (Quorum confirmed)

Apologies from Bert Verduyssen (BV)

**Minutes of May meeting** require insertion of omitted action regarding agreement of JD to produce draft wording for a RRA replacement sign and RE to action sign production.

**Accepted for adoption with this inclusion and to be published on web site.**

Moved/Seconded	Outcome	Action	Person responsible	Carried forward/resolved
JD / RE	Agreed	Minutes accepted with minor addition.		Resolved

**Finances**

**Deposits:**

Zing and bins \$80  
 Bokashi Grant \$4,104.97

**Withdrawals as confirmed last meeting:**

**\$952.45** (representing: DOC land licence in Sandy Bay; Defibrillator battery; wine reimbursement to JD; website domain name registration annual fee reimbursed to William Denton)

Bank fees - \$20 monthly charge for FASTNET Business account: JD felt this to be excessive, will contact bank

BNZ account to be closed by WW/JD at a time to follow the term deposit maturity date of July 12<sup>th</sup> 2016.

**Payment to be confirmed:**

- 'Rakino News' ad - \$280 per year
- MVA fuel vouchers – approved in principal to reimburse Paul Mowbray for fuel costs to mow AT ground – RE to liaise with Kevin Wragge - offer to be made and thanks extended to both.

Moved/Seconded	Outcome	Action	Person responsible	Carried forward/resolved
JD / WW	Agreed	Laura to make payments	LS	Resolved

**Correspondence Out:**

Several reminders have been issued to Hank Postmaa regarding phone box refurbishment and repair.

## Correspondence In:

- New Reviewer for accounts secured by JD: Syd Beguely
- Notice of Gulf Island Trust meeting 7<sup>th</sup> July: *can anyone attend? To be confirmed.*
- AT letter concerning cars: *Should we approach AT concerning Rural registration status for the island? **JD and RE to contact Anthony Lewis at AT over roading (Friends of Rakino and open a discussion.***
- James Azerratt re: Table tennis table via Kevin Wragge: *believe we have one already – need to check - look under stairs in library – **WW to liaise with Bev Postmaa***
- Transport/unload of trees to Rakino - assistance needed: *date not yet finalised.*
- Quotes from Insurance company re: Association liability: *Letter to be written to Solicitor to seek guidance on the merits of liability insurance given the high cost quotes received (**LS**).*
- Trevor Thwaite re: trustees: *In motion Jude McLaughlin has volunteered, also need to liaise with Chris Clews who was previously nominated (**JD**). To be referred to John Vague to action.*
- Ron Renwick re: fire lords: *Hank and Rory to resolve mechanical repairs.*
- Waste Plan: *Ongoing - RE and JD to meet with Council representatives over Waste Strategy*
- Mail Boxes: *NZ Post is restructuring, will get in touch when new appointment is made.*
- Website links: *Friends of Rakino - to be added via by William Denton (**JD to action**)*

**Vision and Strategy for RRA: meeting to be held Saturday 25<sup>th</sup> June, 9 a.m. Dilworth School.**

**Newsletter draft:** *approved with the addition of the Hall and Library codes.*

**Membership Database:** RE has current update, still work to be done, work in progress. Will also add trained Firefighters and First Aiders to the register (**RE**).

**Invoice for RRA membership subscription 2016-7:** draft format approved - to be included with the circulation of the June Newsletter (**WW to action dispatch**).

**Community Hall & Wharf:** waiting on clearance of title.

Concern that we should get real world costings for various alternatives, also to check fabric of hall to make sure it is sound. Council costings are unrealistic.

**JD** to contact Doug Anderson / Henry Backhouse-Smith for opinion and professional advice on nest way to approach this with the Council. Get all facts then apply for grants?

**Waste Management Strategy for Hauraki Gulf Islands:** JD and RE met with Jenny Chilcott and Hazel Durkin of AKL Council on 31-May to understand the strategy and to explain more about the Bokashi/Green Waste initiatives in play on Rakino.

HD manages the waste management contract with Maurice Brown.

The core objective is zero food waste to landfill and a general move towards a user pays policy.

A draft Plan is due for delivery by 01 August 2016. RE and JD explained about the mix of waste on the island, including the seasonal volumes from visiting boats, dog waste, etc.

JC and HD asked for some photos of the Rakino nursery and the Bokashi bins to illustrate the initiatives.

**Grant and Funding applications:** **WW** suggested applying for a grant for seating at assorted vistas, but this has gone no further. **WW to action.**

**Welcome process for newcomers to the island:** BV to compile a list of what he would have found useful as a newcomer to the island - **carried forward (BV).**

**Call for volunteers to assist with transportation of plants and trees** to be published on Facebook when details are finalised and issue a round robin for a working bee for planting and for AT ground clearance. Already mentioned in Newsletter .

**Moorings:** Harbour Master is willing to help, RE will liaise with him to review current list of mooring holders with current list of property holders **(RE)**.

**Strobe Lights** have been donated to use in emergencies; these lights to be kept in Fire cupboard and in phone box/defib. cupboard. **JD to write thank you.** Also mentioned in Newsletter.

**Work in progress (rolling review):**

Append responsibility for Defib. Battery check to role description for Fire Officer (once agreed with Hank)	<b>JD</b>
Attendee available for Gulf Islands Trust Meeting, Auckland Zoo, 7 <sup>th</sup> July?	<b>ALL</b>
Collate photos of Bokashi bins and of the Nursery composting and pass on to Jenny Chilcott re: WMIF Gulf Islands Waste Plan.	<b>ALL – pass to RE</b>
Create RRA Strategy for presentation to next General Meeting in October	<b>ALL</b>
Investigate inclusion of RRA community communications material with Rate Demands issued quarterly by Council	<b>BV</b>
Welcome process – prepare draft to initiate thinking	<b>BV</b>
Add new links to RRA website (Friends of Rakino)	<b>JD</b>
Communicate in Newsletter re hose couplings on water tanks – who has one and new installations should have one incorporated.	<b>JD</b>
JD to contact Bank over fees	<b>JD</b>
Progress appointment of new Trustee with John Vague	<b>JD</b>
Strobe light donation - thank you letter to Jeff & Mandy Burne	<b>JD</b>
AT letter concerning cars: <i>Should we approach them concerning Rural registration?</i> Meeting with Anthony Lewis to be convened.	<b>JD / RE</b>
Meet with Council representatives regarding Gulf Waste Management Strategy	<b>JD / RE</b>
Progress dialogue with informed contributors over options for the Community Hall and determine steps to be taken.	<b>JD / RE</b>
Close BNZ accounts and move funds to ASB accounts	<b>JD / WW</b>
Letter to Solicitor regarding the necessity of liability insurance	<b>LS</b>
LS to issue draft 'Rakino News' item for Committee review before submitting to Colin McLaren.	<b>LS / ALL (ongoing)</b>
Follow up on AT Licence	<b>RE</b>
Follow up provision of mail boxes	<b>RE</b>
Issue request for volunteers to assist with trees (transport/unload and planting) – working bee	<b>RE</b>
Liaise with Auckland Harbour Master regarding moorings	<b>RE</b>
Liaise with Jeff Cook regarding West Bay beach signage and for upper end of the	<b>RE</b>

# RAKINO

RATEPAYERS ASSOCIATION

DOC track at the end of Askew Avenue	
Progress production and installation of new RRA sign to replace the old one on the Community Hall	<b>RE</b>
Progress RRA Database build (ongoing)	<b>RE</b>
Investigate grant options for seating at viewpoints	<b>WW</b>
Issue June Newsletter and RRA Subs Invoice for 2016-7	<b>WW</b>

**Next Ordinary Meeting: Thursday 21<sup>st</sup> July and/or Thursday 11<sup>th</sup> August** (due to overseas absentees JD and LS), to be confirmed commencing 18:00, Dilworth School, Epsom.

**Meeting closed at 20:00**