

Rakino Ratepayers Association

Minutes of Committee Meeting

Thursday 25 August 2016 at 19:00 (delayed start)
2 Erin Street, Epsom, Auckland 1051

Members present:

John Denton (JD) Rob Everall (RE)
Laura Sunderland (LS) Wayne Whitaker (WW)
(Quorum confirmed)

Apologies Bert Vercruyssen

Minutes of June and July Committee meetings were accepted and adopted.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
JD / RE	Motion passed	Minutes to posted to website	LS to forward	

Subs now due for 2016/17

Should we offer an incentive to pay prior to the October AGM? Bottle of wine or free year's membership suggested and discussed but no incentive was ultimately agreed.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS / WW	Carried	LS to email not as yet paid Rakinoites	LS	

Data Base: RE has been doing an excellent job keeping this updated and will forward most current to LS to enable subs reminders to be issued.

Matters of Finance

Accounts Paid

Colin / Rakino news advertising

PO Box rental overdue for payment

Paul Mowbry has paid his annual subs twice - offer to carry the excess through to 2017/8 – RE to approach Paul to verify this is OK

Accounts: LS has passed on much of this and JD is currently putting these together for the inspector. Some older information will have to be sought from Jude McLachlan. John is doing an excellent job finding previously under recorded information. A new folder has been constructed to carry only the 2016/15 information to speed this process up next year.

Correspondence:

AT License: Land to be surveyed when Surveyor next on island. All affected property owners, such as Sue West and Ross Hawkins, to be consulted on building type and location then to be discussed and advised to the AT lawyers so that the lease can be expedited.

Ratepayers survey: Awaiting sight of Waiheke survey to compare and then will be sent out to ratepayers. Survey draft was reviewed by all committee members, discussed, altered and approved, subject to changes to be made by JD.

Discussion included: a member and non-member section? Questions regarding how RRA can be more relevant to the community and focused on the main priorities.

Rakino Ratepayers Association

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RE / JD	Carried	John to complete survey and consult with William Denton re technicalities, then to circulate	JD	Carried forward

Phone Box: in progress, nearly done. RE to draft completion report when notified of completion.

Grants: RE reported that two grant applications made to DoC by Kevin Wragge had been turned down. It was agreed that RRA would offer support in future applications. WW proposed to research available grants for public bench seating at key scenic viewpoints around the island.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
JD / RE	Carried	RE to liaise with Kevin	RE	

HALL/Wharf Buildings: Paul Walden (Chair, Waiheke Local Board) has given insight on how any approach to the Council is likely to be received and rebuffed without a solid proposal and informed / researched back up information on likely costs of an intervention. Mike Lee has also confirmed the same. Therefore the letter previously drafted has not yet been sent as further preparation is required.

It is necessary to assemble our own proposals and costings.
It was agreed that these should be broken into broad areas such as:

- Seawall
- Raising building in situ
- Renovation of footings
- Etc.

The issue of the land underneath was raised and JD knows a council solicitor and will enquire.
WW suggested a project manager
JD looking for ballpark not absolute accurate figures
JD to draft initial tasks for wharf buildings
JD says no need to run a political campaign until we get costings

Chris Clews has offered to help in the project.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
JD / RE	Carried	JD to draft initial tasks and seek a person to be responsible for each	JD	

AGM Arrangements: Statement of Service Performance
Nomination forms for officers
Alert people as to date/time

Rakino Ratepayers Association

News Letter: To be prepared, suggested content was discussed, to include VHF radio code changes, details from Coast Guard

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS / RE	Carried	JD to draft newsletter / WW has address list for circulation	WW / JD	

Next Committee Meeting: Thursday 8 September, commencing 18:00, Dilworth School, Epsom

Work in progress - Summary

Minutes posted to website	LS
Create draft Newsletter	JD
AGM organisation	ALL
Polite reminders to be issued to those who have yet to pay annual subs	LS
Check on double Subs payment with Paul Mowbray	RE
Prepare Accounting Statement	LS / JD
Follow up on AT Licence and progress review of building	RE
Progress Ratepayers survey	JD / LS
Submit phone box refurb completion report	RE
Liaise with KW regarding future grant applications and RRA support	RE
Progress outline document on Community Hall	JD / ALL
Investigate grant options for seating at viewpoints	WW
Welcome process – prepare draft to initiate thinking	BV
Liaise with Auckland Harbour Master regarding moorings	RE
Letter to Solicitor regarding the necessity of liability insurance	LS