

# Rakino Ratepayers Association

## Minutes of Committee Meeting

**Thursday 08-Sep- 2016 at 18:00**  
**2 Erin Street, Epsom, Auckland 1051**

### Members present:

John Denton (JD)                      Rob Everall (RE)  
Laura Sunderland (LS)              Wayne Whitaker (WW)  
Bert Vercruyssen (BV)

(Quorum confirmed)

Also in attendance: **Peter Watson** (guest and potential committee member)

### Apologies:

- Mandy Bancroft (guest considering standing for the Committee)
- Perry Hutchinson (who will now not be able to serve on the committee in the coming year, due to academic commitments, who has offered apologies)

**Minutes of two prior meetings remain to be listed on the RRA website.**

**Action: JD to liaise with LS, and LS to then forward the final Minute records for 09-June and 21-Jul-2016 respectively to William Denton for release.**

### Subs now due for 2016/17

LS has issued a subs payment reminder to all email addresses

RE keeping database up to date with payments received to validate 2016-7 membership, which includes some doubled-up payments to be tracked and carried forward into future subs-years (as per P Mowbray).

LS and WW moved to record a motion of thanks to RE for his work on this.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS WW	Carried	Thank you, Rob	LS	Resolved

### Matters of Finance:

Accounts to be Paid - **\$179.40** to Rilee's Signs for replacement RRA sign for RRA on the community hall. **Action: JD and RE to arrange on line payment.**

The sign is already on Rakino awaiting installation, which was deferred until after the Post Box was installed.

**Action: To be installed by RE**

New signage for West Bay / Askew Ave track to be followed up.

**Action: RE to liaise with Jeff Cook / Dr Zoe Lyle**

Westpac Rescue Helicopter donation deferred till AGM to put before members, but the committee will be recommending the usual payment be made.

**Action: carry forward to AGM**

**Accounts:** JD is working to assemble and prepare the accounts information for presentation to the Hon. Reviewer, Syd Beguely.

An acceptance letter to Syd has been sent by LS, confirming his appointment.

**Action: LS to liaise with BNZ to secure the information that has been requested.**

**Action: JD to respond to queries raised in the review process with support from the Committee as requested.**

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## Correspondence - nil

### Business arising:

**AT License:** Pending site survey and proposals for the site and structure to be installed.

**Ratepayers survey:** Sent out to membership by LS 05-Sep-16, to be returned by 30-Sep-16; also posted on the 'Friends of Rakino' FB page.

**Action: JD to include in newsletter.**

Responses have started to come in, mainly positive in tone.

LS continuing to field any missed members and pass information onto RE for inclusion in database. It was agreed that JD should offer our thanks to the person who assisted him in creating the on line survey with a gift of wine.

**Action: JD to organize appropriate thank you, to be reimbursed by RRA**

**Insurance:** Peter Watson has agreed to approach NZ Worksafe on behalf of the Committee to ascertain their view on the need for any form of liability.

**Action: PW to investigate.**

**Rakino New comers 'Welcome' pack:** BV presented an outline draft; all changes and suggestions to be sent directly to him to work up an appropriate level of detail.

**Action: BV to draft and present.**

**Improved Internet to island:** BV advised that central government funding was being made available to address Wi-Fi blackspots (as well as the RBI) to cover black spots in tourist areas such as the rail trail.

RE has heard indirectly that Vodafone has indicated that an update on the RBI (and our application) may come through before Christmas. There are also other specialist rural service providers who may merit investigation (competitors to Vodafone) but individual plan costs look expensive.

**Action: RE will follow up for the latest official update on the RBI and investigate alternatives.**

**Phone Box:** in progress, work is almost completed. RE to submit completion report to close down AKL Council grants action when notified of completion by Hank & Bev Postmaa.

**Action: RE to draft and submit completion report**

### **NZ Post Mail boxes installed in Hall stair lobby.**

Weekly Postal delivery via Belaire Ferries, currently conveyed by NZ Post staff.

**Draft Strategic Plan/ Vision Document:** To include results of survey and a draft document to be presented in October meeting.

**Action: JD to produce**

**Community Hall Project:** It is anticipated that, with the pending election, Council staff will avoid decisions until new Councillors installed. The Land title needs to be resolved by Council.

Local rumours on the island about the building sitting partially on privately-owned land need to be corrected as being erroneous.

It was agreed that we need good technical information as a basis to formulate proposals back to Council as to what needs to be done, but costings based on 'real world' expert input (and not grossly inflated figures put forward by Council contractors and administrators, who may be keen to forestall or divert the project or to retain the potential income).

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## **Actions:**

**PW volunteered to get a costing for raising the building on its current site.**

**RE to check with Roger Mathews on his opinions regarding the sea wall, as he has specialist knowledge in this area.**

Chris Clews has also offered to help.

The aim is to draw together all background inputs before Christmas to then be able to present an informed case to the new AKL Council in March-April 2017 for the 2017-18 budget year.

## **AGM Arrangements to be completed:**

- Performance Report to be completed and issued to membership, with completed Review
- Nomination forms for officers to be issued and gathered
- Confirmation Notice for AGM date/time must be published in line with stat. obligations.

**Newsletter:** Draft contents were discussed as Newsletter is due: to include New VHF codes from Oct 1<sup>st</sup>, AGM notice, reminders on island survey and payment of membership subs.

**Action: JD to compile and circulate for review and urgent approval.**

**Rakino News:** It was agreed that the regular 'Rakino News' page should include:

- October AGM
- Island survey
- Nomination of Committee members
- Payment of annual subs

**Action: LS to draft and circulate for Committee input and approval.**

Meeting was closed at 20:10.

## **Next Committee Meeting:**

**Thursday 19 October** (*moved back by a week as JD will be in South Island on 13-Oct*), commencing 18:00, Dilworth School, Epsom.

**Annual General Meeting: Sunday 23<sup>rd</sup> October, commencing at 14:00 in the Rakino Community Hall.**

Committee members to convene at 13:00 to set up the Hall and seating.

Refreshments to be served after the meeting.

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## Actions Summary and Work in progress

AGM preparation inc. content and availability of refreshments	<b>ALL</b>
Welcome process – prepare draft based on outline format	<b>BV</b>
Draft Strategic plan/ Vision Document	<b>JD</b>
Create draft Newsletter	<b>JD – all to review and comment</b>
Progress Ratepayers survey	<b>JD / LS</b>
Pay Rilee Signs on line (avoid same day clearance charge)	<b>JD / RE</b>
Complete and analyse Island Survey responses to be reported at AGM	<b>JD / RE</b>
Minutes for June and July 2016 posted urgently to website once cleared by JD for final corrections	<b>JD &gt; LS</b>
Progress Financial Reporting with the Hon. Reviewer	<b>JD with C'tee assistance as required</b>
Liaise with BNZ regarding financial data	<b>LS</b>
Circulate Rakino News page content	<b>LS</b>
Progress discussions regarding Community Hall options Need to engage with Chris Clews in the process.	<b>PW / RE / JD</b>
Follow up on AT Licence(post survey) and progress review of building	<b>RE</b>
Install new RRA sign on Community Hall	<b>RE</b>
Follow up on DOC signage for West Bay / Askew Avenue	<b>RE</b>
Follow up on progress with RBI for improvements to internet. Identify potential alternatives to be investigated.	<b>RE</b>
Submit phone box refurb completion report to AKL Council (due Sep. 2016)	<b>RE</b>
Liaise with Auckland Harbour Master regarding moorings (carried forward)	<b>RE</b>
Investigate grant options for seating at viewpoints (carried forward)	<b>WW</b>