

Rakino Ratepayers Association

Minutes of Committee Meeting

Wednesday 19-Oct- 2016 at 18:00
2 Erin Street, Epsom, Auckland 1051

Members present:

John Denton (JD)
 Laura Sunderland (LS)
 Rob Overall (RE)

Apologies:

Bert Vercruyssen (BV)
 Wayne Whitaker (WW)

NO QUORUM – Wayne Whitaker (WW) was contacted and responded by text and email to sanction specific items where specific approval was required during the course of the meeting. Such response were printed by LS to form part of the meeting record.

Minutes of September meetings remain unaccepted until quorum present – it was proposed to circulate the minutes for emailed approval.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
JD/RE	Motion agreed	Minutes to be emailed to committee then posted to website once approved.	JD	

In the absence of a quorum, it was decided to do any business possible.

Preparation for AGM

- LS: Print 20 sets general papers
- LS: Print 40 Sets colour survey results (see note below)
- LS: print Strategic Vision
- JD: buy wine and snacks and to convey printed material to the island

The Committee Meeting minutes for June and July 2016 had not yet been posted to the RRA website. RE had sent them to William Denton on 03-Oct (who supports the RRA voluntarily).

JD to liaise with William to ensure posting of the Minutes to the RRA website in time for the AGM.

Finances:

Accounts to be Paid:

Hank Postmaa – invoice to be paid for phone box refurbishment totaling **\$2,626.52**.

\$949.46 is already held in the accounts from the Council grant award, and this contribution will be allocated accordingly, meaning a net cost to RRA for this work of **\$1,677.06** from RRA, which is somewhat in excess of the original estimate submitted due to the more extensive deterioration of the structure which was only revealed as work progressed.

However, it was noted that some materials had been obtained f.o.c. or recycled in order to keep costs to a minimum, and a discount of 15% had been given by HP to reflect that this is a community asset.

It was proposed that the invoice be paid in full.

Moved/ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
LS / RE	Carried	WW agreed to the \$ spend via txt	LS	Resolved
		RE to submit overdue completion report to AKL Council on behalf of RRA (originally initiated by Chris Clews)	RE	

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Business deferred until AGM

- Resolution for Acceptance of Annual Accounts (WW emailed to confirm approval) – to be put to the membership at the AGM.
- Acceptance of the Easter General Meeting Minutes (WW emailed to confirm approval) – to be put to the membership at the AGM.

Business deferred until Quorate

- Review of Management Letter from the Accounts Reviewer and actioning of recommendations in the next financial year.

Correspondence:

Letter from Mathew Rudez at AT re: road name signage on island, stop/junction awareness signs and 50 kph speed limit, also proposed removal of 'sight line' vegetation at the junction of South Pacific/Jane Yorke.

Renderings provided of the proposed signage and locations.

It was noted that AT does not have the discretion to appoint a lower island speed limit on the island, as this would require a change to the roading status under legal statute. So, regrettably, these signs appear necessary, despite being an excessive speed limit for the environment.

Broadband coverage – Sue West had referred a Telcobroker to RE, and after a conversation he had agreed to pass contact RE's contact details on to two broadband service providers he works, with for the purpose of exploring broadband options for Rakino with them, if interested.

Jim McIvor had also written in to advise of the broadband plan he currently uses via **Wireless Nation**, which was the only provider who duly contacted RE (contact: Jason Somerville).

It is proposed that Jason visits Rakino to carry out a survey as the basis for making a recommendation of a 'pay-to-use' facility to those who are interested. Higher levels of interest will bring potential costs down for everyone. A solution could be line of sight to the mainland or Waiheke, or even via a satellite.

RE to liaise with Jason Somerville / Wireless Nation regarding survey visit and recommendations, which can then be shared with the community.

JD to ask for a 'hands up' at the AGM to examine potential level of interest in taking up a 'pay-to-use' Broadband service.

Apex Survey of AT land – outstanding – RE had followed up with Apex, who acknowledged the delay with apologies but anticipated the work being done in the first few days of November.

Once surveyed, proposals for the site and proportions of the structure can be debated, shared with the community and those properties most immediately impacted and, once agreed, communicated to the lawyers acting for AT in regard to the lease to see it potentially finalised.

Business arising:

Liability Insurance : Peter Watson had approached Worksafe (as kindly offered in the meeting of 08-Sep) to ascertain their view on the requirement for insurance cover for events like the Dragon Boats. PW had updated JD. His contact has indicated that there is no genuine need for liability insurance to cover the RRA for such events.

As such it was recommended that this not be pursued any further.

To be carried forward for endorsement when next quorate.

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Rakino New comers 'Welcome' pack : BV had presented a draft booklet to JD, who had responded with some suggested amendments. JD commented that it was an excellent piece of work.

This has not yet been previewed to the rest of the Committee.

Action: JD to liaise with BV to complete and make available to the Committee for review and release when approved.

Westpac Donation – to be carried forward for membership endorsement at the AGM

Action: JD

Island Survey – JD shared the output of the membership survey.

It was agreed to circulate in its full format, rather than to attempt to edit it into a more digestible summary for fear of accusations of 'cherry picking' and selectivism.

It was agreed that an appropriate 'thank you' should be offered to the contact who had actually built and administered the survey at JD's request and on behalf of RRA.

Action: JD to present the survey verbatim at the AGM

JD to organize an appropriate 'thank you' of wine to the survey contact.

New Committee 2016-7 to focus on the key messages and 'take outs' to incorporate into the ongoing strategy work.

Nominations for Committee Membership 2016-7

JD will continue to serve as a Committee member automatically as outgoing Chair (with Committee thanks for his contribution over the last three years).

LS, BV and WW confirmed that they did not propose to stand for re-election for 2016-7.

Signed and Accepted Nominations for the Committee had been received to date for:

- RE (Vice Chair)
- Peter Watson
- Stephen Thomas
- Adrian Townsend
- Barry Bridgwater
- Steve McCrone

These will be proposed to members at the AGM and individuals will be invited to introduce themselves and their backgrounds and a vote taken.

Specific Committee roles, inc. Chair, will be determined once the new team is confirmed.

Annual General Meeting:

Sunday 23-Oct commencing at 2:00 pm, set up from 1:15.

- Apologies noted from Graham and Laraine Waters, sent via RE.

Next Committee Meetings:

Thursday 10 November, commencing 18:00, Dilworth School, Epsom.

And

Thursday 08 December – venue to be confirmed

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Work in progress

AGM preparation inc. content and availability of refreshments	ALL
Welcome process – release of proposed booklet for Committee review and deployment of the final material.	BV / JD & Committee
Draft Strategic plan / Vision Document – Vision to be presented at AGM. Strategy will now default to the 2016-7 Committee	JD New C'tee
Present Ratepayer Survey at AGM and procure thank you to supporter	JD
Minutes for June and July 2016 posted urgently to website via William Denton.	JD
Action recommendations of the Financial Reviewer for 2015-6 accounts	JD & new Treasurer
Circulate Rakino News page content	LS & new Secretary Ongoing
Progress discussions regarding Community Hall options Need to engage with Chris Clews in the process, who has volunteered assistance.	PW / RE / JD & new C'tee
Follow through with Apex for completion of Survey of AT land	RE
Follow up on AT Licence (post survey) and progress review of structure and siting. Liaise with adjacent properties	RE
Install new RRA sign on Community Hall before AGM	RE
Follow up on DOC signage for West Bay / Askew Avenue (c/o DOC)	RE
Follow up on progress with RBI for improvements to internet. Investigate potential alternatives with Wireless Nation survey to be arranged.	RE
Submit phone box refurb completion report to AKL Council (due Sep. 2016) and ensure payment of invoice to Hank Postmaa.	RE JD / RE
Liaise with Auckland Harbour Master regarding moorings (carried forward)	RE
Verify reconnection of Phone Box siren (faulty switch and disconnected)	RE
Investigate grant options for seating at viewpoints (carried forward)	WW (if agreed by new C'tee)