

Rakino Ratepayers Association

Minutes of Committee Meeting

Thursday 08-December- 2016 at 18:00
37-39 Ireland Street, Freemans Bay, Auckland 1011

Present:

Steve McCrone (SMc)
John Denton (JD)
Rob Everall (RE)
Susan Plummer (SP)
Stephen Thomas (ST)
Adrian Townsend (AT)

Apologies:

Barry Bridgwater (BB)
Peter Watson (PW)

Absent:

1. Welcome / Apologies / confirm Quorum

Apologies received from PW and BB.
Quorum was confirmed.

2. Past Minutes

- a) Minutes from previous Committee Meeting (**10-Nov-2016**) were circulated prior to this meeting for information and were proposed for acceptance as a true record.

Prop./ Seconded	Outcome	Action	Person responsible	Carried forward/ resolved
CMc / JD	Agreed unanimously	Post minutes to RRA website via William Denton	RE	

3. Committee Administration

- Treasurer – BB still to be set up with electronic bank account access by JD and RE, and JD to ensure cash book in implemented by BB as proposed.
This will be reported on to future meetings on an ongoing basis.
- SMc will assume JD's bank authority in due course (**Action deferred to later in 2017**).
- ST reported that he will arrange for the PO Box to be checked for post on a regular basis.
- It was proposed that the secretarial function of taking Committee Meeting minutes could be assigned to an impartial 'outsider' to ensure full participation on Committee members in discussions. **This will be revisited in January 2017.**
- It was agreed that key relationships with Auckland Council and bodies such as AT would be maintained through SMc and RE, with back up as required available from JD.

4. Finances and Correspondence

a) Report on Payments received / to be made

\$345.00 to be paid to APEX for the AT land survey (Expenditure was approved in August 2015)
\$128.35 to be paid to JD to reimburse personal spending on drinks and sweets for island events on 31-Dec.
(See below)

- b) **2016-7 Membership Subs** – RE reported **70** paid up members.

c) Correspondence IN / OUT

RE advised that a survey of the Broadband signal available across the island would be undertaken by Wireless Nation Ltd on 09-December and recommendations reported back to the Committee about optimal service packages available on a 'user pays' basis through that company.

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There are already two customers using this service provider on the island, with good reports from both on performance.

Environmental Officer, Mark Lockhart, had shared correspondence exchanged with Deryn Dromgoole of AKL Council / DOC regarding the Rhamnus management tactics, strategy, funding and the immediate / longer-term measures to be taken, inc. working bees.

There are concerns about pressure on funding for plant pest control and how male/female plants are targeted.

This all fits within a broader remit for an environmental strategy for the island, and is a work stream in its own right.

It was agreed to invite Mark Lockhart to attend the next meeting when he can be available.

Action: RE to contact Mark.

5. Fire Officer's Report

The F.O. Report was reviewed and the following actions agreed:

Item 1 - Hank to advise (ongoing) of any support he requires to procure parts or services in support of maintaining the fire equipment

Item 2 – SMc to liaise with Hank and Bev about their proposal to run fire equipment training over the holiday period (inc. a female-only event, if there is demand) and to nominate potential dates for inclusion in the December RRA Newsletter. An afternoon slot was preferred.

It was also proposed to contact Rory at the Rural Fire Service about a potential training date early in the New Year to re-run his firefighting and awareness course, which had been well received.

Item 3 – RE to arrange for printing and lamination of Bev's Fire Ban Notice for posting around the island. Web site to be revisited to ensure that fire awareness - and how to respond in an emergency - is properly covered (it is summarised in the new 'Welcome' booklet).

Item 4 – RE has provided the list of trained Firefighters to Bev so that Hank can create a text alert list on a dedicated mobile phone.

Item 7 – It was agreed in discussion that the role of RRA was not to act as island 'police and enforcement body', and that in future individuals raising concerns about environmental and any other matters should in the first instance be encouraged to address those concerns directly between each other, rather than seek RRA intervention on their behalf.

This reflected back to earlier discussions on the development of RRA general and environmental policy and a code of behaviour we wish to inculcate within the community about 'the way we do things around here', which will ultimately morph into the culture of the island.

ST and AT agreed to jointly draft appropriate material for further review and discussion.

6. Update on Transport

SMc and JD reported on a recent meeting with Christine Herbert of AT.

Specific details of that report are embargoed until an agreed date of release.

It was agreed during discussion about current service that SMc would make an approach to Belaire to determine how the policy of unaccompanied baggage/goods might be rendered more flexible, particularly in the case of food deliveries to 'permanent' residents of the island, which has recently been creating problems for some.

It would also be appropriate to raise this subject with AT for consideration within future tenders still to be issued.

Action: SMc

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7. Update on Christmas and New Year Events

Normal events are planned with:

Fun Run and Beach Games on 31-Dec and

Dragon Boats on 08-Jan p.m. according to tide times.

JD confirmed that the Fun Run was good to go and has purchased sweets and refreshments – reimbursement was authorised for payment.

Action: RE to transport this stock to the Rakino upstairs store cupboard.

SP has been liaising with key people regarding the Dragon Boat Races and has volunteered to run the event on behalf of the Committee. Various aspects were discussed, and JD will generate a draft Event Plan for circulation around the Committee, to then be actioned by SP when finalised.

Action: SP to progress Dragon Boat Race organisation

The potential to organise other new events (musical/concert/golf/etc.) was postponed for discussion at the next meeting (**carried forward**).

8. Work in Progress & New Business

- The rolling W.I.P. summary was reviewed and action statuses updated – see final page of these minutes.
- The AT land was discussed in more detail – it is proposed that RRA submits an initial plan for a building of max. 10m² for the purpose of green recycling and storage of Bokashi bins and materials.

A schematic will be required to confirm the location of the building, which must be agreed in consultation with immediate property owners most affected by its site (i.e. Jim McIvor; Sue West; Ross Hawkins).

RE stressed that all expenditure which was reliant on utilising the funding available from Auckland Council MUST be drawn down by the (now) extended completion date, 31-March-2017, or it will be forfeited.

Action: ST agreed to get a schematic drawn up for illustrative purposes.

Action: RE to submit to AT lawyers and copy to Fee Langstone (RRA solicitors).

Action: appropriate structure to be agreed upon and purchased

9. Initiatives to Increase Membership

Ideas to increase membership levels, such as a “50/100” campaign to mark 50 years / 100 RRA members, will be discussed in future meetings, and a celebratory event would most likely be held on the island on Labour Day weekend, October 2017.

10. Newsletter – December content

SMcC to prepare and circulate a draft for comment and approval by 15-December, with circulation before Christmas.

Action: SMc

11. Any Other Business

Josh McCann had advised that he was deploying bait to kill German wasps, so islanders and visitors will need to be made aware in case it is picked up by children or straying dogs/cats.

Action: SMc to include in Newsletter

12. Next Meeting Date

Sunday 08-January-2016 – Rakino Island Community Hall, starting after the Dragon Boat Races.

Future Auckland Committee meetings will take place on the third Thursday each month, starting promptly at 6:00 pm – please diarise NOW!!

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Work in progress

Welcome process for newcomers – completion, deployment and availability of proposed booklet to be determined following Committee review.	Committee
Development of strategic plan (inc. items raised in the AGM) and key strategic threads (e.g. Environmental; weed eradication; etc.) and major focal areas from Survey. Mark Lockhart to be invited to future Committee meeting.	Committee RE
Investigate potential for minutes of future Committee Meetings to be taken by a non-Committee member.	Committee
Review of Rakino Budget data sourced by PW from AKL Council – pending PW attendance for discussion	Committee
Determine initiatives to increase membership – to be brainstormed (50/100, etc.)	Committee
Investigate grant options for seating at viewpoints (carried forward) plus replacement of Sandy Bay seating (raised at AGM) – carried forward to 2017	Committee
STANDING ITEM: generate copy for potential inclusion in the Rakino News.	Committee
Consider future island social events 2017	Committee
Consider 50 th Anniversary celebration of RRA – sub-committee to be formed, deferred for further discussion on 08-Jan-2017	Committee > Sub-Committee
Progress discussions regarding Community Hall options. On hold, pending formation of sub-committee to drive this forward	Committee > Sub-Committee
Fire Fighter List – Hank Postmaa to set up text alert list from list of trained firefighter islanders.	HP
Support Fun Run	JD & Committee
Action recommendations of the Financial Reviewer for 2015-6 accounts. Effective from January 2017	JD / BB
Effect handover of Treasury role from LS to BB inc. set up of Bank account access and removal of LS as an authorised User (now inactive)	JD / BB / RE
Follow up on DOC signage for West Bay / Askew Avenue (c/o DOC). Pending delivery of signage from DOC.	RE
Follow up on progress with RBI for improvements to internet. Investigate potential alternatives with Wireless Nation, survey to be arranged 09-Dec 2016. Report from Wireless Nation to be fed back to Committee.	RE
Liaise with Auckland Harbour Master regarding moorings (carried forward and ongoing as properties change hands).	RE
Report phone box line down and chase through.	RE
Progress Bokashi & Zing sales at Christmas 2016-7	RE
Total Fire Ban notice – print and laminate and pass to Bev Postmaa	RE
Liaison with Mike Hudson re: New Year's Eve.	RE (or anyone who has his contact details!)

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Fire Training – Summer 2016/7 – SMc to liaise with Hank and Bev re: equipment familiarisation and use in training session (inc. option of female only). Liaison with Rural Firefighting team regarding training in January on island.	SMc HP & BP SMc
Newsletter content (ongoing) – next issue: December 2016	SMc + Committee
Support Dragon Boats Racing	SP & Committee
Draft outline 'way we do things round here' code for Rakino	ST & AT
AT Land: from Land Survey determine site/size of structure and advise lawyers accordingly to finalise AT lease. Liaise with adjacent properties. Generate schematic and Liaison (ST / RE) Liaise with AT lawyers to resolve and secure lease.(RE)	ST & RE

Committee members are reminded to review and print your own copies of all materials circulated prior to the meeting, forwarding amendments / corrections where necessary in advance to the Secretary, in order to optimize the discussion time available in meetings.