

Rakino Ratepayers Association

Minutes of Committee Meeting

Thursday 16-Feb-2017 at 18:00

37-39 Ireland Street, Freemans bay, Auckland 1011 (Alaska premises)

Present:

Rob Everall (RE) – Chair to
7.10

Adrian Townsend (AT) –
Chair after 7:10

Barry Bridgwater (BB)

Peter Watson (PW)

Stephen Thomas (ST)
(delayed)

John Denton (JD) (delayed)

Susan Plummer (SP)
(delayed)

Apologies:

Steve McCrone (SMcC)

Mark Lockhart

(Environmental Officer) – left at 7:10

1. Welcome / Apologies / confirm Quorum

Apologies received from SMcC, and advance notice from ST of his late arrival.

ML and RE advised they would have to leave prematurely due to other commitments.

JD and SP called to advise of a delay en route to the meeting.

Quorum was confirmed with RE, AT, BB and PW.

2. Past Minutes

Minutes from previous Committee Meeting (**08-Jan-2016**) were circulated prior to this meeting for information and were proposed for acceptance.

Some corrections were agreed to be made following feedback from around the table, with the updated minutes duly proposed for adoption with unanimous agreement from all present.

3. Committee Administration

Pending final adoption of Treasurer responsibilities by BB from Laura Sunderland. A new ASB Authority form is required to set BB up as a signatory, which was duly signed by RE and JD as existing authorities. BB to action completion of the process with ASB.

4. Finances and Correspondence

a) Financial Report inc. payments received / to be made.

In terms of available funds, the balances in the ASB accounts (16-Feb) were:

- Cheque Account (-00 suffix)	\$ 502.10
- Accelerator (-50)	\$ 101.40
- Savings Plus (-51)	\$36,198.37
- Fast Saver (-52)	\$10,937.29

TOTAL ASB **\$47,739.16**

Transactions in the period 01-Jan to 16-Feb 2017:

▶ Bank interest paid on three of the accounts totalling \$20.18.

▶ Deposits in the current account totalled \$130 from Bokashi and Zing sales

▶ Additionally CR \$2,100 had been transferred into the current account from savings to pay for the final consignment of Bokashi bin stock (DR \$2,100.19), which had been delivered to the island by RE upon receipt. This spend will be almost completely recovered through sale of the bins to islanders (@\$20 per pair) plus a grant claim for \$1,391.30 (exc. GST) which has been approved by Auckland Council for payment (approved 13-Feb).

The net cost to RRA is the GST within the Grant portion of spend, which Council does not pay.

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Approx. \$4k of the original grant remains and an extension on our drawing down on it has been agreed to Easter 2017 (previously March).

To be discussed further.

There were no new payments to be authorised.

AT asked about the Trust Fund held separately. RE advised that he held no information on the value, location nor composition of the Trust Fund, but would seek a report from the Trustees by approaching Jude MacLachlan, who was a new Trustee.

ACTION: RE to request a summary statement on the Trust Fund value and how/where it is held and comprised.

- b) **2016-7 Membership** – RE reported that no new membership subscriptions had been paid (71 paid up members for the subscription year).

c) **Correspondence IN / OUT**

The only correspondence related to matter which had been tabled for discussion under the 'Environmental' heading, but as it turned out ML had to depart the meeting before it got to this juncture, so this will be carried forward to the March meeting.

Stacey Thomas has confirmed that a second Community Fair will be held on the island in the Community Hall over the Easter weekend. She had suggested that RRA might like to take a stand in order to focus on new membership and the promotion of the Bokashi bins.

5. Community Hall

PW met with Ian Maxwell from Auckland Council and reported on the overall situation to the Committee.

There was very extensive and lengthy discussion covering a broad range of options, which for the sake of brevity are not recorded in this document but which have been documented and are being actively explored and examined by the Committee. No decisions were made.

It was agreed focus effort as summarised below, the objective being to gather more information and to better-inform future consultation with the main stakeholders, including the Rakino community and the Council, before arriving at the resolution of a decision and action plan.

- **Objective Investigation and Input** - PW to continue to liaise with Council to validate their 'appetite and capacity' for any given solution and 'expert' consultants to provide further information on background, the range of potential solutions available, timescales and indicative costs.
PW to report back his findings. Committee members are available to assist as requested.
- **Resolving a way forward** – through a sub-committee, to gather all the facts and present options to the Rakino community, the objective being to secure a majority mandate to proceed with a preferred solution. To be determined at next Committee meeting.
- **Making a case** - RRA will make use of the information gathered to make a presentation back to the Council on the preferred way forward, informed by our own researches and 'expert' input. This will drive out a solution to be implemented.

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6. Review of Action Summary and Work in Progress

Attendees to review the action list ahead of the next meeting.

ML had already kindly agreed to attend the next scheduled meeting before his departure earlier in the meeting. At that point, it had been agreed that RRA endorsed his strategic recommendation that Rhamnus control efforts should target the female (berry bearing) plants as a priority.

7. New Business

- SP has found a company who will empty septic tanks on the island.
Contact details will be put on Facebook / in the newsletter / on the RRA website.
- PhD Wasps study - everyone was in favour in this being supported.
- Market Day was a success.
- Rubbish Collection point was raised as unsightly and rubbish was blowing over the Home Bay area. Options include screening off and beautifying.
A reminder will be placed in Newsletter that islanders should not dump rubbish but await the scheduled inorganic collection (Easter).
- Abandoned Cars was raised, especially around the Home Bay / Sandy Bay junction.
A reminder should be placed in Newsletter that islanders should respect the environment and park their vehicles appropriately on private ground.
- ST tabled the "Do's & Don'ts" of the RRA that he had compiled, with emphasis that RRA were not there to replace the Council and other civic/regulatory authorities in their duties e.g. regulating vehicle compliance, noise control, intervention in neighbour disputes, etc.

5. Next Meeting Dates

Thursday 16-Mar-2017 – Alaska premises, Ireland Street, Freemans Bay.

Thursday 20-Apr-2017 – Alaska premises, Ireland Street, Freemans Bay.

Meetings default to the third Thursday each month, unless by prior change, starting promptly at 6:00 pm – please diarise.

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Work in progress

Progress Fishing Competition event with assistance from volunteers.	(SP) + ?
Seek quotes for drone aerial photography.	AT
Welcome Pack for newcomers – Additional input on fire and safety awareness to be incorporated by AT. Completion of material, finalisation of format, deployment and availability of proposed booklet to be determined – agreed that it should be available to the whole community.	Committee
Development of strategic plan (inc. items raised in the AGM) and key strategic threads (e.g. Environmental; weed eradication; etc.) and major focal areas from Survey. Mark Lockhart to be invited to the <u>March</u> Committee meeting (DONE)	Committee RE
Investigate potential for minutes of future Committee Meetings to be taken by a non-Committee member. Agreed to see how things go under current arrangements with RE acting Secretary.	Committee RE
Review of Rakino Budget data sourced by PW from AKL Council – pending further discussion on Hall in the broader context	Committee
Determine initiatives to increase membership – to be brainstormed (50/100, etc.)	Committee
Investigate grant options for seating at viewpoints (carried forward) plus replacement of Sandy Bay seating (raised at AGM) – carried forward to 2017 with project ownership to be allocated.	Committee
STANDING ITEM: generate copy for potential inclusion in the Rakino News.	Committee
Consider future island social events 2017 – see Minutes for Easter 2017 proposals	Committee
Market Day Easter 2017 – consider stand for RRA and representation to focus on membership, member details update and sale of Bokashi bins	Committee
Resolve Rakino community participation in Gulf Islands Trust Forum CARRIED FORWARD	Committee > Sub-Committee
Consider 50 th Anniversary celebration of RRA – sub-committee to be formed, to consider an event on Labour Day weekend 2017. CARRIED FORWARD	Committee > Sub-Committee
Progress discussions regarding Community Hall options. Reports pending on options 1 and 2, then formation of a sub-committee to pursue the agreed plan in consultation with the community.	Committee > Sub-Committee PW & JD
Fire Fighter List – Hank Postmaa to set up text alert list from list of trained firefighter islanders. Carried forward to check on status.	HP
Fire Training – Winter 2017 - Hank and Bev to liaise with Rory and advise of any support they need from RRA.	HP & BP
Seek quote from Peter Fahey for Easter aerial photography.	JD
Action recommendations of the Financial Reviewer for 2015-6 accounts. Effective from January 2017 – carried forward.	JD / BB
Complete handover of the Treasurer role from LS to BB, inc. set up of on-line Bank account access and removal of LS as an authorised User (now inactive).	JD / BB / RE

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Progress Rhamnus strategy with DoC	ML
Progress PhD study on wasps and seek island support and involvement (e.g. access to properties) as needed by the researcher. Seek feedback from the researcher downstream.	ML Committee
Liaise with Auckland Harbour Master regarding moorings (carried forward and ongoing as properties change hands).	RE
Procure reusable roadside signage to promote future social and community events. Procure blackboard to be used at Community Hall	RE
Sell remaining Bokashi Bin stock (25 pairs). Confirm receipt of grant monies. Agree any final spend targets within original grant (e.g. long-term and durable signage to promote Bokashi at Waste Stations) Wrap up Grant by Easter 2017 with required terminal reporting.	RE
Liaise with AKL TRANSPORT lawyers and Fee Langstone to terminate all lease activities (abandoned) Resolve financial position over legal account (RE)	RE
Ground to be re-cleared of vegetation (slasher and working bees) to make it usable for community activities.	ST / ALL
Request summary of the separate Trust Fund from the Trustees (value/how and where held/income and investment strategy)	RE / BB
Liaise with Colin Maclaren regarding support for Fun Run certificates for 2018 (generic format).	SMcC
Liaise with Belaire Ferries regarding unaccompanied luggage policy	SMcC
Newsletter content (ongoing) – next issue: March 2017 To include: review of Christmas/New Year and photos; illegal dumping in Home Bay (Council letter); Abandoned Vehicles; 2017 Events; Bokashi update on stocks	SMcC + Committee
Complete post-event review of Dragon Boat Event Plan for any improvements and post to Drop Box.	SP
DOC signage for Askew Avenue entrance to West Bay DoC track pending erection.	ST
Expand on the outline 'way we do things round here' code for Rakino – carried forward	ST & AT

Committee members are reminded to review and print your own copies of all materials circulated prior to the meeting, forwarding amendments / corrections where necessary in advance to the Secretary, in order to optimize the discussion time available in meetings.