

# Rakino Ratepayers Association

## Minutes of Committee Meeting

Thursday 18-May-2017 at 18:00

37-39 Ireland Street, Freemans Bay, Auckland 1011 (Alaska premises)

### Present:

Rob Everall (RE)  
Barry Bridgwater (BB)  
Stephen Thomas (ST)  
John Denton (JD)

### Apologies:

Steve McCrone (SMcC)  
Susan Plummer (SP)

### Absent:

Adrian Townsend (AT)

Chris Clews (guest)

Chris Clews (guest) attended to discuss progress on the Community Hall sub-committee, and left after that discussion was completed.

## 1. Welcome / Apologies / confirm Quorum

Apologies were recorded as above.

Quorum of 4 was confirmed.

## 2. Past Minutes

Minutes from the previous Committee Meeting (**20-Apr-2017**) were circulated prior to this meeting and were proposed by the Chair for acceptance.

**They were proposed for acceptance by JD and accepted unanimously for adoption and publication to the website.**

## 3. Finances and Correspondence

- a) **Financial Report** – BB reported on the balances of the RRA accounts. It was asked whether some of these could be consolidated for simplicity, and one of the accounts may be a candidate for closure as its original purpose to ring fence monies from specific events is not currently required. To be kept under consideration.  
JD reiterated to BB the importance of creating a simple cash book in readiness for the year end.

RE reported on transactions in the month:

CR \$60	Monies from Bokashi sales (\$40 & \$20)
DR \$29.99	Expenditure on renewal of website domain name via William Denton (reimbursement)
DR \$800	Payment to Josh McCann on behalf of the band. \$500 of this was from RRA monies, and the balance of \$300 was made up of two private donations @\$150 paid in to the RRA account by respective donors to be forwarded to the Band.
DR \$121.88	Reimbursement of Easter egg purchases made by John Denton for Easter event

- b) **2016-7 Membership Subs** – RE reported that no new members had joined in the month.
- c) **Correspondence IN / OUT** – RE circulated a written summary of all Correspondence, which is appended.

# Rakino Ratepayers Association

## Actions arising:

**Pests:** Article to be prepared for the next Newsletter regarding pest eradication initiatives and also the recent incursion of Plague Skinks , with appropriate public recognition to all those who acted so quickly (both from within Council and on the island) to bring things under control.

**Roading:** individual action has overtaken the dialogue proposed by RRA, based on earlier requests, to the same end. RRA to maintain dialogue with the Council accordingly. SP had reported that there had been a lot of mowing activity on the island within recent weeks in line with the Council contract.

**Island Restoration Plan:** a Council grant of \$5K has been awarded to Kevin Wragge in support of this plan being drafted through a consultancy. RRA endorses this process. BB was tasked with liaising with Kevin to get more details on how and where the award was held and to be drawn down, in order that appropriate support can be available, if requested.

**Ferry Timetable – Winter Sunday departures:** RE to liaise with Adam Tallentire. RRA does not propose a separate passenger survey and would prefer to take Adam's lead in order that customer expectations can be contained within realistic boundaries.

**Next Market Day:** will be on the Sunday of Labour weekend, ~09:30 – 14:30. Stacey Thomas is once again leading the event planning and has a number of ideas to develop and improve it along the lines of it being like a traditional school fair.

RRA to support through the formation of a sub-committee for events, together with appropriate promotion. Stacey asked that RRA communicate that Rakino-themed merchandise can be obtained directly from her ahead of market day, to be included in next newsletter.

## 4. Community Hall Sub Committee

The sub-committee is Stephen Thomas, Sue Plummer and Chris Clews.

ST and CC updated the meeting on progress to date with their enquiries. The discussion is not summarised here as the sub-committee has yet to report on its findings, but it merits noting that:

- the issue over split land title has now been resolved by Council
- all Hall usage is being captured and documented, and the Hall itself has enjoyed a spruce up inside at the hands of volunteers, and this effort will be maintained
- dialogues are being developed and key Council representatives will be invited to visit the island by members of the sub-committee.

## 5. Sub-Committee (or Champion) for:

- Entertainment and Events
  - Environment
  - Infrastructure
  - Funding / Grants
- Item deferred due to absentee Committee members.

## 6. Review of Action Summary and Work in Progress

See following – individual actions updated and new ones added.

## 7. New Business

**Annual Subs** - RE tabled that the Committee should review the annual subscription of \$30 for the year commencing 01-July. After discussion, it was agreed that an increase to \$35 per annum may be appropriate, given how long the current subscription has applied.

# Rakino Ratepayers Association

To be considered at next meeting and the Constitution to be checked for any requirements to be met in terms of prior consultation with members.

An Invoice format exists, and will be tweaked in readiness for email circulation on or after 01-July for the subscription year 2017-8.

## 8. Newsletter – next issue

Committee to contribute all ideas to the Chair.

## 9. Next Meeting Dates

**Thursday 15-Jun-2017**– Alaska premises, Ireland Street, Freemans Bay.

**Thursday 20-Jul-2017** – Alaska premises, Ireland Street, Freemans Bay.

The meeting closed at 19:55.

### **NB: Future absences:**

(AT - notified absence overseas 22 June to 22 July inc.)

(SP - absent overseas from 05 June to 07 July inc.)

(RE - likely to be absent during June)

(JD - absent: 21 May - 13 July, 26 Sept - 2 Oct; 8 Oct - 31 Oct)

Meetings default to the third Thursday each month, unless by prior change, starting promptly at 6:00 pm – please diarise.

# Rakino Ratepayers Association

## Action Summary and Work in progress

Escalation of roading and drainage issues to Akl Transport, already instigated privately (see correspondence section appended). Committee to liaise with Akl Transport to follow through and improve working dialogue.	<b>Committee</b>
Expand on the outline 'way we do things round here' code for Rakino – AT agreed to ask wife, Tania, to give some thought to expanding this document.	<b>AT</b>
Complete take up of the Treasurer role and commence regular reporting. <b>BB to write up cashbook for 2016-7 financial year.</b> <b>Also implementation of Accounts Review recommendations.</b>	<b>BB</b>
Development of strategic plan (inc. items raised in the AGM) and key strategic threads (e.g. Environmental; weed eradication; etc.) and major focal areas from Survey.	<b>Committee</b>
Committee to progress formation of Funding/Grant Sub-Committee to underpin RRA Strategy and improve leverage from available funding sources.  Assemble calendar of annual community funding rounds and points of contact/reference (summary in March 2017 minutes)	<b>Committee</b>  <b>BB</b>
Review of Rakino Budget data sourced by PW from AKL Council – this also fits with the formation of a Funding/Grant Sub-Committee noted above	<b>Committee</b>
Determine initiatives to increase membership – to be brainstormed (50/100, etc.)	<b>Committee</b>
Investigate grant options for seating at viewpoints (carried forward) plus replacement of Sandy Bay seating (raised at AGM) – carried forward for inclusion under Funding/Grant Sub-Committee focus	<b>Committee</b>
<b>STANDING ITEM:</b> generate copy for potential inclusion in the Rakino News.	<b>Committee</b>
Consider future island social events – new sub-committee to be formed	<b>Sub-Committee</b>
Consider 50 <sup>th</sup> Anniversary celebration of RRA – sub-committee to be formed, to consider an event on Labour Day weekend 2017. CARRIED FORWARD	<b>Committee &gt; Sub-Committee</b>
Elect Chairperson. Review data and progress discussions regarding Community Hall options within TOR, first stage. First report due end-June 2017.	<b>Community Hall Sub-Committee</b>
Fire Training – Winter 2017 - Hank and Bev to liaise with Rory and advise of any support they need from RRA. <b>SP to liaise on behalf of the Committee</b>	<b>HP &amp; BP SP</b>
Action the recommendations of the Financial Reviewer for 2015-6 accounts. Effective from January 2017 – <b>carried forward.</b>	<b>JD / BB</b>
New Financial Reviewer to be identified if requirement is confirmed.	<b>JD &gt; Committee</b>
Progress Rhamnus strategy with DoC	<b>Mark Lockhart</b>
Submit written perspective on Environmental priorities for Rakino. To join future Committee meetings as necessary.	<b>ML</b>
<b>STANDING ITEM:</b> Liaise with Auckland Harbour Master regarding moorings.	<b>RE</b>
Sell remaining Bokashi Bin and Zing stock - ongoing. Complete terminal grant reporting to Akl Council – <b>OVERDUE.</b>	<b>RE</b>

## Rakino Ratepayers Association

Liaise with AKL Transport lawyers and Fee Langstone to terminate all lease activities (abandoned) Resolve financial position over legal account (RE)	<b>RE</b>
Akl Transport ground to be re-cleared of vegetation (slasher + working bees) to render it usable for community activities next summer.	<b>ST / ALL</b>
Liaison with Hazel Durkin (Akl Council) regarding proposed attendee at RRA Committee meeting.	<b>RE</b>
Secure replacement DoC sign for West Bay from the Council – ordered and in hand.	<b>RE</b>
Mount small road signs on stakes. Install large white sign on Sandy Bay Wharf buildings.	<b>RE / SMcC</b>
Resolve Rakino community participation in Gulf Islands Trust Forum <b>CARRIED FORWARD</b>	<b>SMcC</b>
Liaise with Colin Maclaren regarding support for Fun Run certificates for 2018 (generic format).	<b>SMcC</b>
Liaise with Belaire Ferries regarding unaccompanied luggage policy. Sue to liaise with Steve	<b>SMcC / SP</b>
Newsletter content (ongoing) – next issue: June 2017 To include: ????	<b>SMcC + Committee</b>
Fire Fighter List – Hank Postmaa to set up text alert list from list of trained firefighter islanders. <b>Carried forward, SP to check with HP on latest status.</b>	<b>SP &amp; HP</b>
Complete post-event review of Dragon Boat Event Plan for any improvements and post to Drop Box ( <b>send via RE</b> ).	<b>SP / RE</b>

Committee members are reminded to review and print your own copies of all materials circulated prior to the meeting, forwarding amendments / corrections where necessary in advance to the Secretary, in order to optimize the discussion time available in meetings.

# Rakino Ratepayers Association

## Appendix 1:

### Correspondence In:

**09-May-2017:** Kevin Wragge forwarded an invitation from the Auckland Council Biodiversity and Biosecurity teams to a restoration networking event.

WHEN: 5:30pm - 7:30pm, Wednesday 24 May 2017

WHERE: NZ Marine Centre, 85 Westhaven Drive, Auckland Central

RSVP by 19 May directly to [biodiversity@aucklandcouncil.govt.nz](mailto:biodiversity@aucklandcouncil.govt.nz)

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**09-May-2017:** Kevin Wragge forwarded a copy of the Bio-News (issued by Jane O'Hagan of Auckland Council Biosecurity team), which focuses on initiatives for pest eradication.



BioNews May  
2017.pdf

.PDF that RRA could issue for general information.

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**09-May-2017;** Kevin Wragge forwarded information on Plague (formerly Rainbow) Skinks.

- Report on recent infestation (1<sup>st</sup> May) in Ocean View Crescent and action taken, inc. traps set and fumigation carried out by Rentokil and community members to trap/kill the Skinks (five bagged to date) with the intervention to run to 19<sup>th</sup> May when the response / action will be reviewed.

It is not believed to be a wider infestation, being local to the placement of a flat packed garage that was shipped to Rakino and not bio-cleared for skinks before shipping.

- Video on how to release the trapped skinks for identification and release if not a Plague Skink
- Health and Safety procedure

ST will be up to speed on this, having been involved, and lots of material available to disseminate. Looks worthy of an all points bulletin.

There was a second note (same day) confirming the capture of another Plague Skink, and Kevin suggested that RRA should ensure good circulation of the information, as well as an appropriate thank you to those involved in the comprehensive community response.

Photos were published on Facebook's 'Friends of Rakino' page by Kevin Hester on 15-May.

AT provided a link to more information about the Plague Skinks

<http://www.doc.govt.nz/nature/pests-and-threats/animal-pests/plague-skinks/>

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**09-May:** Kevin Wragge emails seven photos of the roading state and unmown verges in Ocean View Crescent to Jodie McKay of Auckland Transport, copied to RRA Secretary.

This is the action we said we would be taking in the last meeting, per JD's proposal.

**15 May:** Kevin Wragge forwarded three additional photos of unmown verges on South Pacific Road forwarded to Jodie McKay. Both were acknowledged.

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**10-May:** Waveney Warth (Auckland Council) wrote about a Creative Community Funding Scheme

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# Rakino Ratepayers Association

**12 May:** ST forwarded info on Rakino Restoration Plan and a quote from Parker Conservation. ST to expand: (extract)

## **Rakino Island Restoration Plan Quote February 2017**

Given the outstanding biodiversity of Rakino, the surrounding landscape values and protection, and the active management provided by Rakino residents, it is logical to prepare a comprehensive plan to guide restoration efforts over the next 10-20 years. In particular, it would be useful to have specific restoration targets for enhancing the existing biodiversity, providing suitable habitat for natural recolonisation, and selecting appropriate reintroduction targets.

To enable this process Parker Conservation can prepare a comprehensive restoration and reintroduction plan, including a description of the current biodiversity and how this might be maintained and enhanced, appropriate monitoring protocols, a timeline for reintroductions, potential candidate species, a description of each species ecological needs, translocation techniques, potential source populations, post release monitoring needs and potential challenges associated with the site and reintroduced species.

This work will involve a site visit where I will inspect the habitat with a particular focus on habitat quality (e.g. species diversity and maturity, pest impacts, exotic weeds, aspect and water), habitat connectivity (dispersal pathways to and from Rakino) and current management (monitoring and pest control). I will also meet with Rakino residents to discuss their goals, objectives and capability in restoring Rakino. My focus will be in providing realistic feedback on what is possible given current restoration and reintroduction tools, practise and outcomes at similar sites. I will then prepare the restoration plan.

Costs Item	Cost
Site visit and meeting with Rakino residents (1.5 days at \$550 a day, assuming a day visit to Rakino can be arranged)	\$825
Restoration and reintroduction plan (cost dependent on the specific needs and objectives of island residents)	\$1375-5500
GST	\$330-949
<b>Total</b>	<b>\$2530-7274</b>

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**May 15:** Kevin Wragge wrote to me to ask about the winter Sunday departure times of the Belaire Ferry, why had they changed and whether they might be a little later.

On the basis of my acknowledgement (but no indication that I proposed to take any action) Kevin then wrote to Adam Tallentire of Belaire to ask the same question.

There was a constructive exchange, and Adam is happy to seek informal feedback from the community via his crew and via RRA about how the winter service hours might be adjusted.

He wrote:

*Hi Kevin*

*At this stage I would probably prefer if we could get some informal feedback, I will ask the crew to do something similar, and once we have an idea of what could work we can take it out to market for a proper survey to confirm attractiveness of options.*

*I have learnt in the past that if you go out asking people what they want, they invariably are disappointed with what you eventually provide. We are better to first work out what we can provide and then offer people the chance to offer opinions on what would suit them best. I try to make sure we never over promise and under deliver.*

*Look forward to hearing what feedback you get.*

# Rakino Ratepayers Association

*Cheers*

*Adam Tallentire*

*Belaire Ferries Ltd*

*Ph: 09 416 6344*

*www: [www.belaire.co.nz](http://www.belaire.co.nz)*

Have acknowledged Kevin and Adam.

Clearly some support through RRA is requested for this process.

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These additional items were tabled during the meeting:

**Apr 15:** Kevin Hester posted a complaint on 'Friends of Rakino' about the lack of trolley facilities at the Akl Transport Ferry Terminal in Auckland CBD. To be borne in mind for future meetings with Akl Transport.

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**Apr 28 and 30 and May 1:** Stacey Thomas has confirmed outline plans for the next Market Day, to be held on the Sunday of Labour weekend.