

Rakino Ratepayers Association

Minutes of Committee Meeting

Thursday 25-Jan-2018 at 18:00

Location: 37 – 39 Ireland Street, Freemans Bay, Auckland 1011 (Alaska premises)

Present:

Rod Inglis (RI)
Barry Bridgwater (BB)
Stephen Thomas (ST)
Rob Everall (RE)
Adrian Townsend (AT)

Apologies:

Steve McCrone (SMcC)
Jude MacLachlan (JM)

1. Welcome / Apologies / confirm Quorum

Apologies were recorded from the Chair and Vice Chair. RE chaired the meeting.
Quorum confirmed.

2. Past Minutes

(a) Minutes from the previous Committee Meeting (**16-Nov-2017**) were circulated prior to this meeting.

Proposed by RI for acceptance. Seconded ST.

Unanimously accepted and will be posted to the RRA website.

(b) After discussion, it was agreed to circulate the draft minutes from the AGM in October 2017 without any further delay to the circulation list for information. These Minutes will be proposed for approval at the next General Meeting, potentially Easter 2018 **(Date TBC)**

Action: finalise date of next General Meeting

3. Finances

a) **Financial Report** – none provided.

RE reported the following account balances as at meeting date:

Cheque Account	\$ 2,196.62
Accelerator	\$ 101.51
Savings Plus	\$37,049.93
FastSaver	\$10,947.31

Total	\$50,295.37 (Excludes monies on deposit in Trust)
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In the period since the last meeting, credit deposits to the Cheque Account totalled \$278.10, with debit withdrawals totalling \$221.47 (all spend previously authorized and spend not up to full limit agreed).

b) **2016-7 Membership Subs** – RE reported that:

Overall, **85** households (73% of total) were registered as members as at meeting date.

c) **Payments and Reimbursements** – there was one new transaction proposed by RE, namely the purchase of 20 bags of Zing Bokashi composting accelerant to replenish stock on the island, at a cost of \$118.20 plus GST (and inc. shipping). Additionally, two replacement bin seals had been requested by Pauline McLafferty which could be requisitioned and recharged at cost.

Total spend was approved of \$140.93. RE to procure and recharge cost to RRA.

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- d) **Bank Signatories** – It was agreed that John Denton be removed as an authorised signatory (as he requested) and that Steven Thomas be assigned in his place) leaving RE, BB and ST as the three signatories, two being required for every DR transaction).
Bank forms were provided by RE to ST for completion and lodgement with ASB accordingly.

4. **Correspondence :**

See the summary, plus any actions arising, in Appendix 1 below.

5. **Community Hall:**

A situation summary had been published by Chris Clews and circulated to RRA members following the storm damage and remedial work carried out by a volunteer work party of locals which saw the rear deck almost completely removed, leaving just a small balcony. It is understood that efforts are in hand in conjunction with Auckland Transport to see the oceanside sea wall reinstated with the placement of a boulder barrier, intended to dissipate kinetic energy from inbound waves on the jetty structure below the Hall and the lower parts of building itself. However, this will not protect the Hall from the storm surge and ingress of sea water from waves washing over the jetty and efforts are still ongoing to secure commitment to long term repair and remedial works to see the building fully reinstated and protected properly.

Action: ongoing through the Community Hall sub-committee.

ST felt that Chris Clews and Sue Plummer had achieved a lot with little or no support from himself, and so decided to step down from the Community Hall sub-committee, as he felt his energies may bear more fruit on alternative projects, including the long-term strategy.

Action: RE to communicate to CC and SP.

6. **Review of Action Summary and Work in Progress:**

Please see summary in Appendix 2.

7. **New Business:**

■ **Dragon Boats:** see Action Summary following, **AT to progress.**

■ **Zing** – see above, **RE to progress**

■ **Development of Strategy** – research and discussion driven by the Strategic sub-committee is ongoing regarding the development of an outline strategy for Rakino and its community, which includes reaching out to key contacts with specialist experience of working in the Gulf Islands environment. Further development is required, together with consideration about how best to communicate with the community and engage with people to share ideas and seek their contributions, engagement and support in the evolution of any final proposal.

It was proposed that the next Committee meeting should be just two weeks hence, and moved to **Wednesday 7th February**, to accelerate action, and that the next Strategy sub-committee meeting should be convened on Rakino on Saturday 10th February (details to be confirmed).

8. **Next Meeting Dates:**

Future meetings to be convened at the same time on a Wednesday (per proposal made by SMcC for Mondays or Wednesdays instead of Thursdays), which works better for most current Committee members. **Agreed.- Committee to confirm availability**

Wednesday 21-Feb-2018 at 18:00 (Alaska premises)

Wednesday 21-Mar-2018 at 18:00 (Alaska premises)

Wednesday 18-Apr-2018 at 18:00 (Alaska premises)

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ST advised that he may be overseas for an extended period during the year, but generously confirmed that arrangements could be made for RRA to continue to enjoy the use of Alaska's premises during that his absence.

The meeting closed at 20:15.

NB: Future Committee absences and apologies already notified:

- None confirmed

Meetings default to the third Wednesday each month, unless by prior change, starting promptly at 6:00 pm – please diarise.

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Appendix 1: Correspondence Summary since last meeting (key items only)

14-Dec-2017

Email correspondence with Adam Tallentire of Belaire Ferries regarding small revisions to summertime Friday evening departures in order to accommodate larger ferry and thus guarantee capacity. **Proposal duly proceeded and was circulated to members.**

Various

Dragon Boat event timing and organization – pending resolution.

It was agreed that we need to seek Champions to support the running of these events, facilitated with support and assistance from the Association, as the burden of 'ownership' falls repeatedly and unfairly on the same shoulders. Participants should also be stakeholders in running the event.

AT (Events Sub-Committee) to liaise with Sue Plummer about how and when the Dragon Boats event might next be held (Easter weekend?), as Sue and Les had generously agreed to assist.

28-Dec-2017

Hi there

I am enquiring if it would be possible to use the Rakino community hall in Nov 2018 for a family party/wedding celebration? I am thinking of the weekend of 16th-18th but would be flexible if hall is already booked? There are several of the family members who own homes on Rakino and are members of RRA.

Kind Regards
Rosemary McLachlan

06-Jan-2018

Circulated note on behalf of John MacKenzie to advise of cancellation of beach litter clean up, replaced by working bee on Woolly Nighshade plants on 13th January. **It was well supported.**

Various

Assembled media on the storm and damage/repair work to the Hall – store on DropBox for future reference in representations to Auckland Council.

Specific thanks to Stacey Thomas and Jenny Cruse.

08-Jan-2018

RE wrote to Christine Herbert of AT to advise of storm damage to the jetty. Contractors were on site

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within 24 hrs to assess and temporary repairs made.

12-Jan-2018

Query from Wim Luijpers regarding on procedure to report rats (suspected/dead/alive) on Rakino. Responded that the first alert should be to DOC, then John MacKenzie.

Action: suggest a communication to members because (a) a dead rat was washed up on a beach and (b) there were unconfirmed suspicions of a dead rat seen on the road in Woody Bay. Stacey Thomas also reported a report on a suspected rat incursion on Tiritiri Matangi and the response to those suspicions.

It was agreed to revert to John MacKenzie in the first instance for confirmation of the appropriate response protocol.

12-Jan-2018

Rod Inglis in dialogue with Sue Neureuter of the Noises regarding the strategy discussions now in hand.

15-Jan-2018

Note from Kevin Wragge regarding:

- Query on release of RRA Committee minutes to website
- Request for further information on the Hall and the status of actions in hand, plus open offer of assistance to the sub-committee
- Request for information on strategy discussions held over Christmas period (27-Dec)

Response sent by RE and copied to Committee. Kevin's offer of assistance remains open.

18-Jan-2018

Report submitted by Chris Clews and Sue Plummer summarizing storm damage to the Hall and results of the work party repairs organized by Chris.

Special thanks to Chris Clews, Troy Holland, Henry Bakehouse-Smith, Bill Holland, Tom Donaldson, Ben Corbert, Martin Plummer, plus Jan Clews for morning tea & Tasha Holland for lunch and beers.

Circulated as requested by RE to the membership on 20-Jan-18.

This prompted member feedback, all positive, and also an offer of legal assistance from Craig Langstone, if requested.

23-Jan-2018

(From Hanna Scott)

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Kia ora Rob, thanks for the update (*on the Hall repairs*).

I want to add my thanks to the hall repair team too. I am very grateful for the work done, which enabled the shared yoga sessions to continue, unabated throughout the summer break. Once the hall had dried out, the sessions in the hall resumed and it was great to see this spirit in action (both the committed repair job, and the commitment of the yoga bods).

This is the third year that the yoga sessions have been held, and the uptake continues to get stronger. Our 'personal best' for attendance this year was 13 people on 02 January. I'll do a more comprehensive tally up later on usage of the hall.

Thanks again, from me and from the yoga bods.

Nga mihi nui,

Hanna

Member Subscription payments received since last update:

- Zinzan/Hutchinson
- Johnston/Hudgins
- Baigent

85 paid up households (out of 117 potential = 73%) in this subscription year 2017-8

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Appendix 2: Action Summary and Work in progress

Determine plans for Dragon Boats	AT and Events team
Determine date of next General Member meeting on Rakino – Easter 2018?	Committee
Review of Rakino Budget data sourced from AKL Council – this also fits with the formation of a Funding/Grant Sub-Committee noted above.	Committee
Investigate grant options for seating at viewpoints (carried forward) plus replacement of Sandy Bay seating (raised at AGM) – carried forward for inclusion under Funding/Grant Sub-Committee focus	Committee
Determine initiatives to increase membership	Committee (ALL)
Review data and progress discussions regarding Community Hall options within TOR, first stage. Report to RRA Committee	Community Hall Sub-Committee
Develop overview of Environmental priorities for Rakino, to include Rhamnus strategy (in conjunction with DOC). Share outcome of Environmental Survey (Feb 2018?) and determine best communication method to share with the broader community (also has implications and inputs for development of overall strategy). JMac to join future Committee meetings as necessary.	John MacKenzie (Strategy sub-committee)
To confirm and advise on reporting protocols in the event that an environmental threat or pest is discovered on the island (e.g. rats, skinks, invasive species, etc.). Such to be confirmed through RRA to its circulation for general awareness.	John MacKenzie
Procure stocks of Zing and deliver to island.	RE
STANDING ITEM: Liaise with Auckland Harbour Master regarding moorings.	RE
Liaison with Hazel Durkin (AKL Council) regarding proposed attendee at RRA Committee meeting. Develop dialogue with Jodee McKay and Bridget Velvin.	RE
Escalation of roading and drainage issues to Akl Transport, already instigated privately (see correspondence section appended). Committee to liaise with Akl Transport's Jodee McKay to follow through and improve working dialogue and exchange.	SMcC RE
http://adrian895.wixsite.com/rakinoisland/contact Potential to use some of the material in the existing RRA website or to link the content as appropriate? Action: SMcC to review material and look for opportunities to consolidate.	SMcC
Development of overall strategic plan (inc. items raised in the AGM) and key strategic threads (e.g. Environmental; conservation; weed eradication; etc.) and major focal areas from Survey. Combined with prev. action to Resolve Rakino community participation in Gulf Islands Trust Forum, which is a key component of any way forward for the island in the context of the Hauraki Gulf.	SMcC / Strategy Sub-Committee
Newsletter content (ongoing) – next issue:	SMcC + Committee
Committee to progress formation of Funding/Grant Sub-Committee to underpin RRA	ST / Committee

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Strategy and improve leverage from available funding sources.	
Assemble calendar of annual community funding rounds and points of contact/reference (summary in March 2017 minutes).	BB
Action the recommendations of the Financial Reviewer for 2015-6 accounts. Effective from January 2017 – carried forward.	ST / Committee

Committee members are reminded to review and print your own copies of all materials circulated prior to the meeting, forwarding amendments / corrections where necessary in advance to the Secretary, in order to optimize the discussion time available in meetings.