

# Rakino Ratepayers Association

Minutes of Committee Meeting – **Approved by RE, ST, RI and RE applied SMcC proxy**

Wednesday 21 Nov-2018 at 18:00

Location: 37-39 Ireland Street, Freemans Bay, Auckland 1011 (Alaska premises)

**Present:**

Stephen Thomas (ST)  
Rob Everall (RE) and Proxy SMcC  
Rod Inglis (RI)

**Apologies:**

Steve McCrone (SMcC)  
Adrian Townsend (AT)

## 1. Welcome / Apologies / confirm Quorum

Apologies were recorded from SMcC and AT. SMcC assigned his proxy to RE  
Quorum confirmed.

## 2. Past Minutes

(a) Minutes from the previous Committee Meeting (17-Oct-2018) were circulated prior to this meeting.

**Motion: the Minutes should be adopted**

Moved by ST    Seconded RE.

**Motion carried and Minutes will be posted to the RRA website.**

## 3. Finances

a) **Financial Report** – there had been very little movement on the bank accounts.  
ST proposed the establishment of a Term Deposit to improve interest earnings for Association funds on deposit. It was agreed that he proceed accordingly to establish details and if favourable, to go ahead and set up an account with immediate effect.

RE reported that Jude MacLachlan had confirmed her intention (via email, 21-Nov) to remain as a Trustee, and that the Trust continued to be keen to support appropriate community initiatives. Jude confirmed her willingness to assist with submissions, and also to help with liaison with Council staff over grant applications.

Jude also advised that Chris Clews had indicated that ongoing renewal of the DOC licence for the Sandy Bay area was not necessary, and so it should not be renewed in 2019.

b) RE confirmed **87** paid-up member households

c) **Payments and Reimbursements** –

Approval had previously been given in the AGM for an annual donation of \$500 of Association funds to the Westpac Rescue Helicopter Trust.

Action:ST and RE endorsed a RRA cheque; RE to deposit with a Westpac branch.

## 4. Correspondence:

See Appendix 1 below.

**Actions agreed or carried forward:**

See **Appendix1: Correspondence** as well as **Appendix 2: Action Summary** at the back of this document, sorted according to owner.

## 5. Community Hall

Chris Clews was to take the recommendations agreed at the AGM to the next meeting with Council and then to seek funding support. ST to liaise.

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## 6. Review of Action Summary and Work in Progress:

See Action Summary following (Appendix 2), with individual actions assigned, to be reported as indicated.

## 7. New Business:

- RI confirmed ongoing meetings with various parties with expertise in the establishment of marine reserves. It was agreed that a firm scientific basis would need to be established out of the overall concept to substantiate and optimise any proposed location(s), which could then be used to engage with stakeholders and to initiate consultation
- RE to liaise with Hank and Bev regarding the offer of (1) a fire bowser; (2) any out-of-pocket costs they are incurring to mow areas not yet recognised under the mowing contract.
- Vice Chair seat remains vacant – see Action Summary
- Replacement of benches in Sandy Bay picnic area: ST believes that there is sufficient lumber available on the island which could be donated and table/benches made locally without recourse to funding .  
To be investigated.
- ST attended the October meeting of the Gulf Island Trust on behalf of Rakino and delivered an overview of ecological efforts on the island, both planting and birds, supported by a summary from John Mackenzie.  
Ongoing attendance and representation at future meetings is recommended.

## 8. Next Meeting Dates:

It was agreed to defer the next scheduled Committee Meeting (19-Dec) to take place on the island over the mid-Xmas / New Year period, date to be confirmed.

[Wednesday 16<sup>th</sup> January at 18:00 (venue TBC) – *likely to be cancelled depending on the outcomes of the on-island meeting above*]

Wednesday 20<sup>th</sup> February at 18:00 (venue TBC)

Wednesday 20<sup>th</sup> March at 18:00 (venue TBC)

The meeting closed at 19:50.

**NB: Future Committee absences and apologies already notified:**  
Nil

Meetings default to the third Wednesday each month, unless by prior change, starting promptly at 6:00 pm – please diarise.

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## Appendix 1: Correspondence to Secretary - Summary since last meeting (key items only)

**17-Oct-2018**

Exchange of correspondence within the Committee to agree the production of images to be produced for Rod's presentation at the AGM, at a cost of \$350 plus GST to be paid by RRA.

**ACTION: Completed**

**17-Oct-2018**

Notified of Gulf Islands Trust meeting via Kevin Wragge.

**ACTION: ST undertook to attend on 15<sup>th</sup> November and report back.**

**RE wrote to Brett Butland (18-Oct) to ensure RRA was on the circulation list for future meetings.**

**18-Oct-2018**

Hank & Bev submitted the Fire Report for the AGM (Done)

Bev also wrote:

At the Easter meeting it was suggested that the RRA may be in a position to purchase our own Water Tanker.. the last one being removed as it was deemed there wasn't a suitable tow vehicle on the island. As we now have a 4wd tractor on the island, this can now be accommodated if you wish to proceed with that purchase.

Re Basic Fire Trainings.. I was thinking that maybe a venue in town mid-week would suit people better than having one out here... as long as the trainer has prior knowledge of the Rakino environment!! but as I mentioned to you Steve, with my time restraints lately it would be preferable if a secondary person, not necessarily a committee member, took charge of this.

I will write to Dale also and ask if he has the renewed vehicle registration tickets for on the fire lords...they ran out in June!

**ACTION:**

**(a) Bev has since advised that an offer to donate a new water tanker has been received from Steve Allen, new owner of the Home Bay property. Response to be agreed.**

**(b) Fire Training – Dylan Hinchey volunteered to assist at the AGM**

**(C) Bev to update on response from Dale regarding rego renewals for Fire Lords.**

**18-Oct-2018**

AGM pack circulated to all members.

**ACTION: Done**

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**23-Oct-2018**

RE confirmed Vice Chair post remaining to be filled (i.e. to meet with the Constitutional requirements).

**ACTION: To be resolved within Committee**

**30-Oct-2018**

Received from John Denton:

“Hi Rob,

Minor point: the Accounts tabled at the AGM stated there had been no changes to Accounting Policies but I gather that the new Xero accounting system is entirely ‘cash’ based - not ‘accrual’ based - and this affects the “matching of results” with the previous year and therefore would it not be a change in Accounting policy? You may want to check this out and amend, if necessary, before lodgement with DIA.

Keep up the good work!

John D =”

**ACTION: Referred to ST who investigated with his accountants, and a revised statement was incorporated into the Accounts.**

**RE filed the Accounts with the Registrar. ACTION COMPLETED.**

**08-Nov-2018**

Received from Dave Butler:

“Hi Rob

I am a rakino rate payer but quite new to the island.

Every year my team here at work (say 7-10 people) have the option of doing a charity day.

Previously we have been to star ship or packed noses for red nose day etc.

I was thinking there might be something we could do at the island but it would need to be for a charity.

I was actually thinking about getting in touch with Sam Judd from sustainable coastlines and suggesting we could do it at the island.

If there are any other charities that may operate at the island (i.e. planting maybe) you can think of please let me know.

Thanks in advance.

Dave

**ACTION: Circulated to Committee for consideration, final response back to Dave is pending .  
Beach clean up? Weed removal? Other?**

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**12-14-Nov-2018**

Dialogue with John Macculloch regarding walking access to the coastline through his property. John wanted to issue a general member notice, but after consideration of an alternative wording drafted by RE he proposed to issue a more general guidance note via 'Friends of Rakino' FB page, including a polite request that anyone walking through Hurakia Lodge grounds avoided passing near the Lodge to preserve guest privacy, especially in December and January.

**ACTION: Done**

**15-Nov-2018**

RI engaged in dialogue with Colin Maclaren regarding item in Rakino News and how the marine reserve presentation and dialogue at the AGM was reported.

**ACTION: To be discussed.**

**15-Nov-2018**

RI in dialogue with John Macculloch regarding the marine reserve concept.

**ACTION: Ongoing inclusion of the community as things unfold.**

**15-19-Nov-2018**

John Macculloch requested revision of a single word ("the" revised to "a") on the notice advertising RRA membership at the Community Hall, in place since mid-2016:

RRA represents Rakino Island ratepayers' interests and is run by volunteer members of your community. We act as **the** voice of ratepayers to Council and other authorities.

We welcome all new ratepayers and invite them to join RRA.

To learn more about us and to join, visit our website:

**ACTION: Discuss on 21-Nov and respond to John with decision.**

**19-Nov-2018**

RE wrote to Adam Tallentire, MD of Belaire Ferries, following the query raised at the AGM over Super Gold Card fares.

"Dear Adam –

Further to our chat last Thursday evening, you asked me to drop you a line as an aide memoire.

Following our AGM, we were left with a question from a resident pensioner living (mainly) on Rakino regarding

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Super Gold Card fares on the Belaire Ferry. We relayed back that this had been reviewed in prior meetings with Christine Herbert of AT, yourself and RRA, but found to be infeasible for a number of reasons, including technology for the AT Hop card reading machines.

We'd therefore like to table this for the next opportunity of a service review with AT to confirm the current situation. Maybe we could schedule something as the busy summer season looms?

We could also take the opportunity to issue any passenger communications which would help you and your team in our next Newsletter, which reaches 87 of the Rakino households.

As you and I discussed, if the normal AT Hop solution continued to be out of reach, then an alternative might be to consider a reduced 'senior citizen' fare coupled to purchase of a ten trip ticket and presentation of a valid Super Gold card?

We appreciate your continued excellent service, and your willingness to listen to feedback and consider requests".

**ACTION: Pending response from Adam. RRA should get another review meeting scheduled with him and Christine Herbert of Auckland Transport.**

## **Member Registrations since last update:**

**87 paid-up households (out of 117 potential = 74%) in this subscription year 2018-9.**

**This includes some first-time registrations; there are still renewals outstanding.**

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## Appendix 2: Overall Action Summary and Work in Progress for monthly reporting and review

<p>Investigate grant options for seating at viewpoints (carried forward)</p> <p>Also consider island public tracks in reserves which exist (and are mapped) but are not published and thus unknown to most people, and where work may be necessary to improve access, such as off Askew Avenue. Include consideration of bicycle track options.</p> <p>Assemble calendar of annual community funding rounds and points of contact/reference.</p> <p>Consider any projects which might merit funding applications, for further discussion in Committee.</p>	<b>ALL</b>
<p>Social calendar to be developed.</p>	<b>AT</b>
<p>Review of Rakino Budget data sourced from AKL Council – this also fits with the formation of a Funding/Grant Sub-Committee.</p>	<b>Committee</b>
<p>Maintain ongoing engagement with <b>Gulf Islands Trust</b></p>	<b>Committee</b>
<p><b>Role of Vice Chair vacant</b> – appointment to be progressed and resolved</p>	<b>Committee</b>
<p>Determine potential relationship with Foundation North and the G.I.F.T. grants ongoing.</p>	<b>Committee (ST and RI)</b>
<p>Community Hall/Wharf Building options. Chris Clews to continue efforts to secure funding for remedial works as outlined in the Tonkin&amp;Taylor report. ST to liaise.</p>	<b>Community Hall Sub-Committee + ST</b>
<p>Fire Equipment</p> <ul style="list-style-type: none"> <li>• Liaise with Hank and Bev regarding offer of donation of a replacement water tanker</li> <li>• Progress fire training</li> <li>• Progress renewal of rego on Fire Lords</li> </ul>	<b>Hank &amp; Bev Postmaa / Committee</b>
<p>Advise if recent Licence payment to DoC might be refunded, based on their feedback?</p>	<b>John Mackenzie</b>
<p>Develop overview of Environmental priorities for Rakino, to include Rhamnus strategy (in conjunction with DOC). Update on alternative funding for Pest Monitoring.</p>	<b>John MacKenzie</b>
<p>Potential for weed and gorse intervention at Wharf?</p>	<b>John Mackenzie</b>
<p>Re-provision Rhamnus poison supplies via DoC, including dispenser (defective) and plastic bottles</p>	<b>John Mackenzie</b>
<p>Potential to create an “Idiot’s Guide” version of the Ecological Survey for general circulation to encourage take up. John asked to consider this.</p>	<b>John Mackenzie / Committee</b>
<p><b>Auckland Transport &amp; Belaire Ferries</b> Meeting to be convened with AT (Christine Herbert) and BF (Adam Tallentire) to review passenger services and validate current position regarding Super Gold Card fares.</p>	<b>RE &amp; SMcC</b>
<p>Escalation of roading and drainage issues to Akl Transport, already instigated privately (see correspondence section appended). A fresh complaint lodged in July (Woody Bay Road) and acknowledged by Akl Transport - but still not repaired.</p>	<b>SMcC</b>
<p>Committee to liaise with Akl Transport’s Jodee McKay to follow through and improve working dialogue and exchange.</p>	<b>RE and SMcC</b>

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Newsletter pending – Committee to contribute as requested by Steve.	<b>SMcC</b>
Investigate to improve participation of RRA in the workings and resources allocated of the Waiheke Local Board.	<b>SMcC</b>
Development of overall strategic plan (inc. items raised in the AGM) and key strategic threads (e.g. Environmental; conservation; weed eradication; etc.) and major focal areas from Survey.  Combined with prev. action to resolve Rakino community participation in Gulf Islands Trust Forum, which is a key component of any way forward for the island in the context of the Hauraki Gulf.	<b>SMcC / Strategy Sub-Committee</b>
RRA sign on Community Hall Correspondence with John Macculloch refers. ST to respond with agreement to see the wording amended, but only when it is time to renew the sign, given potential works to the Hall. John has to option to pay for its amendment more immediately.	<b>ST</b>
Replacement of Sandy Bay seating (raised at AGM). Investigate use of donated materials and volunteers to make.	<b>ST</b>
Investigate and establish Term Deposit to improve interest return on funds held on deposit.	<b>ST</b>
Committee to progress formation of Funding/Grant Sub-Committee to underpin RRA Strategy and improve leverage from available funding sources.	<b>ST / Committee</b>
Action the recommendations of the Financial Reviewer for 2015-6 accounts. Effective from January 2017 – <b>ongoing</b> .	<b>ST / Committee</b>
Develop dialogue with Council Grants Committee (ongoing). Jude has offered to continue to assist with liaison.	<b>TBC (was JM)</b>

Committee members are reminded to review and print your own copies of all materials circulated prior to the meeting, forwarding amendments / corrections where necessary in advance to the Secretary, in order to optimize the discussion time available in meetings.